About EXACT

EXACT builds game-changing technology for the concrete industry - the people creating the roads, bridges, tunnels, and buildings of the future. Our platform captures critical operational data from large constructors and precasters, and we're now building AI-powered tools that turn that data into actionable insights.

Our mission is to make one of the world's largest and most carbon-intensive industries more efficient, sustainable, and safe.

To keep up with our growth we have an immediate opening for an **Accounts Receivable Analyst** in our Toronto office.

Reporting to the Senior Controller, this new role will be primarily responsible for day-to-day **AR** tasks and **Month-end/AP** responsibilities

In this role, your responsibilities will include (but will not limited to):

Accounts receivable (about 70–80%)

- Prepare and issue accurate, timely customer invoices in Odoo, including collaborating with finance, sales and operations
- Manage collections on outstanding invoices with our customers (contacting regularly via email/phone) and escalating collection efforts as necessary to meet DSO goals
- Investigate and resolve billing disputes with the customer and Sales team
- Apply cash receipts, maintaining accurate and up to date AR sub-ledger
- Build positive working relationships with customers' AP teams

Accounts payable and general accounting (about 20–30%)

- Support AP processing, including vendor bill entry, payment processing
- Reconcile company credit cards (Float/RAMP) and record the related entries
- Prepare various month-end journal entries and accruals
- Complete various balance sheet reconciliations
- Support year-end audit and review requests

Reporting, analysis and process improvement (growing over time)

- Take on reporting and analysis work, such as KPIs (DSO, aging trends) and variance commentary, as your skills develop
- Use AI tools and Odoo automation to streamline invoicing, cash application, collections follow-up and reconciliations
- Document processes and suggest improvements to increase efficiency and accuracy

Qualifications:

- Your someone who's eager to learn, accountable and passionate about their work
- 1-3 years finance related experience
- Strong verbal and written communication skills for effective interactions with customers and internal stakeholders
- Strong attention to detail and the ability to manage deadlines independently
- ERP experience (Odoo knowledge is an asset, but not required)
- Advanced proficiency with Excel and/or Google Sheets;
- University degree in accounting or finance

We are looking for a proactive AR Analyst who brings solid accounting expertise, sharp software proficiency and reconciliation skills to empower our finance operations and drive efficiency as EXACT continues to scale rapidly.

Why work at EXACT

- We are a team of 50+ technical superstars and are welcoming to others who share our passion.
- Our culture is open, honest and inclusive.
- We're solving serious problems and having fun doing it.
- We're reducing the carbon footprint in a historically heavy carbon footprint industry.
- Our work has purpose. We're changing the face of concrete construction.
- We work on some exciting projects, deploying sensors inside wireless IoT products to address a variety of well defined customer needs

Compensation

- Base Salary: Competitive and commensurate with experience
- Extended Health and Dental Benefits, bonus plan eligibility

Please submit your resume and a cover letter detailing your relevant experience and interest to hr@exacttechnology.com.

Our Workplace

This role will be based in our head office located in downtown Toronto, Canada. EXACT also has team members in California, Florida, Illinois, Nevada, Texas, Alberta and Quebec.

https://exacttechnology.com

EXACT is committed to creating an inclusive environment where all team members and clients feel like they belong. We seek applicants with a wide range of abilities and we provide an accessible candidate experience. If you need accommodation let us know.